

# URBAN COUNTY CHARTER COMMISSION (UCCC)

**Randy Autio**, Chair  
**Dede Feldman**, Vice Chair



**Albert Chavez**, Member  
**Tasia Young**, Member  
**Lorri Zumwalt**, Member  
**Jordy Stern**, Member  
**Terry Brunner**, At-Large

## Action Report – May 11, 2016

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### 1. CALL TO ORDER AT 3:30 P.M.

Attendee Name	Title	Status
Vincent C. Murphy	Deputy County Manager	Present
Ken Martinez	County Attorney	Present
Vice Chair, Dede Feldman	BCC District 1 Representative	Present
Albert Chavez	BCC District 2 Representative	Present
Tasia Young	BCC District 3 Representative	Present
Lorri Zumwalt	BCC District 4 Representative	Excused
Jordy Stern	BCC District 5 Representative	Present
Terry Brunner	BCC At-Large Representative	Present
Chair, Randy Autio	BCC At-Large Representative	Present

### 2. ANNOUNCEMENTS OF ADDITIONS AND CHANGES TO THE AGENDA

#### A. NONE

### 3. ELECTED OFFICIAL AND DIRECTOR BRIEFINGS

- A. County Compliance Office, Robert Kidd provided a presentation to the UCCC on the Compliance Office and the County Code of Conduct.

Discussion: Commission chose to create a stronger code of compliance and implement a code compliance office and officer. There are five members the conduct review board. Board members appointed by each District Commissioner primary and alternate. Function of Board is to hear and decide on action of formal complaints. It is a quasi-judicial method with all information posted on website in an effort to ensure transparency. The Board issues advisory opinions about a matter or potential conflict; provides interpretation to the Code; and provides a layer of protection to staff and elected officials because the interpretation, if followed, will help the staff and elected officials meet the standards for compliance.

Qualifications for Board members: no financial relationship with the County and also no political association with the County. Complaints are transparent and there is no confidentiality. The Compliance Officer will meet in private for informal consultation on a person's inquiry into compliance. Complaints are handled by the internal staff or outside investigation not by the Board. Office does track the complaints. The county has a preference for transparency – written decision is available to the public.

Question: Is it hard to file a complaint? Answer: The burden of proof is upon the person making the complaint.

Question: Our duty is to figure out what to put in the Charter – is there a “cooling off” period for hiring? Answer: Yes, a one-year for all elected officials. Employees also have a one-year period.

Request for the Charter to note that there shall be a code of conduct with minimum items and then amended by a super-majority of the Commission. Framework should be “charter is a charter” and “codes are codes.” Refer to codes in the Charter. Code will address the areas that need to be in the Code of Conduct. We need to reference the topics in a code of conduct vs. the actual language of the code. This section will cover the need for addressing ethics in the Charter.

#### **4. PUBLIC COMMENT AND CORRESPONDENCE**

- A. Mr. George Richmond, Speaking for the League of Women Voters. The League would like to include information on the Charter in their voter’s guide that comes out in September. Mr. Richmond requested the UCCC discuss outside employment of elected officials (other than BCC) and ensure that information is disclosed as to what the outside employment is as well as the time spent on outside employment.

#### **5. APPROVAL OF MINUTES**

HEARD: Request for approval of minutes by Member Brunner. Seconded by Member Young.

ACTION: Unanimous Approval

#### **6. ACTION ITEMS**

- A. Member Young moved to change attendance to here or excused. Member Feldman seconded – unanimous approval.

#### **7. UCCC AND COMMITTEE REPORTS**

#### **8. DISCUSSION DRAFT CHARTER SECTIONS**

- A. Section 1 - Preamble, Creation, Powers and Ordinances
- B. Section 5 - Personnel
- C. Section 7 – Elections: discussion around PACs and candidate rules.
- D. Other Charter Topics

1. Franchise Fees
2. Independent Auditor
3. Elected Official Duties: UCCC member concern that elected officials may not understand the charter and need to know how this charter will not affect their present standing. If they don't learn this, they may work against the successful election of the charter.
4. Public Financing of Candidates
5. Elected Official Outside Employment Restrictions
6. Public Records and Document Security
7. Educational Qualifications for County Manager and Elected Officials
8. Procurement Pay Equity
9. City-County Cooperation

**9. ANNOUNCEMENT OF THE NEXT URBAN COUNTY CHARTER COMMISSION MEETING:**

- A. Wednesday, May 25, 2016 @ 3:30 PM – Human Resources Conference Room III – 4<sup>th</sup> Floor – One Civic Plaza

**10. ADJOURNMENT OF MEETING AT 5:25 P.M**

**TASKS:**

- A. Meaghan – assigned to locate the Elected Officials' Disclosure Files for Committee Review.
- B. Meaghan – locate City of Glendale, AZ internal audit responsibilities' document.
- C. Robert Kidd and Ken Martinez – Draft language for referral to the code of conduct and the topics that are to be addressed by the code of conduct – super majority to change code.
- D. Vince Murphy and Randy Autio will draft a letter to the elected officials to request their involvement in learning about the charter.
- E. Robert Kidd and Eric Schuler will draft language on the political restrictions, disclosures about PACs – independent PAC need to disclose as they cannot call up the candidate and coordinate. Language in the charter about restricted periods vs. restricted funds.
- F. Legal – Special Taxing Districts – provide a listing of the special districts and what the County has authority over. Such as flood control districts, conservancy districts, etc.